



Client Case Study – Operations: Process Improvement

30 Employees

Non-Profit Association

Industry: Insurance

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- Information Technology Asset Inventory & Life Cycle Plan
- Network File Structure Organization
- Supply & Facility Management & Building Asset Inventory
- Education Department Planning
- Internship Program Tracking
- The Information Technology and Building Asset Inventories were incorporated into Microsoft Dynamics ® software to provide integrated and streamlined information.
- The Network File Structure was reorganized into an intuitive, departmentally shared setup. This resulted in the elimination of duplicate files, reduction of server storage space and providing for easier sharing and retrieval.
- Microsoft Access ® databases were developed for Supply and Facility Management, Education Department Processes, and Internship Tracking. Each database has had a significant impact on data integrity and efficiency.
- In addition, we provided the needed training and support to the client's staff to use the tools developed. All of these tools were developed by leveraging software already owned by the client, eliminating the need to purchase additional software.

